

# How to Manage Previsite Users

Feb 22, 2011





Previsite allow its partners to create, update and delete users but also temporary deactivate them (deactivate login but not tours). There have several ways to do it:

- Using a daily FTP file transfer
- Using our RETS API
- Using our Manager interface

# Daily FTP file transfer

FTP transfer allow us to synchronize every days all users. We usually provide to you a dedicated FTP access where you post the list of active users in XML or CSV format.

Please make sure to follow some rules:

- User's file must be sent every day
- User's file must contain all available user
- File format must stay identical and coherent
- Transferred file must be at root directory on the FTP
- Filename must be unique each days, adding datetime in the filename for example



## FTP File format

#### FTP File format should contains classical fields like:

- User code, required unique key in your system (alphanumeric < 50 char.)</li>
- Last name (< 100 char.)</p>
- First name (< 100 char.)</p>
- Phone (< 30 char.)</p>
- Email (< 150 char.)</p>
- Company name (< 100 char.)</li>

- Company group or brand (< 100 char.)
- Company website (< 100 char.)</li>
- Address (< 250 char.)</p>
- City (< 100 char.)</p>
- Zip code (< 25 char.)</li>
- State (< 50 char.)</p>
- Country code using format « ISO 3166-1 alpha-2 » (= 2char.)

We handle many additional fields so just add them and describe us your format. Few examples on: http://demo.previsite.net/doc/users-byftp.zip

## **REST API**



You can also use our REST API accessible on: http://api.previsite.com/rest

Example to create or update a user via HTTP GET:

GET http://api.previsite.com/rest/p/user/USERCODE? partnerID=PARTNERID&password=PASSWORD&usr\_email=john %40doe.com&usr\_lastname=Doe&usr\_firstname=John&method=POST

USERCODE<br/>PARTNERID<br/>PASSWORDyour user identifier<br/>partner ID given by Previsite<br/>password given by Previsite

#### Example to delete a user:

GET http://api.previsite.com/rest/p/user/USERCODE? partnerID=PARTNERID&password=PASSWORD&method=DELETE



## Manager Interface

You can also have an access to a dedicated manager interface where you can manage all users account in few clicks. Navigate in the menu and click on « Account management » to search, create, update or erase any of your users.

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https://manager.previsite.com

### Thanks



Do not hesitate to contact us at gateway@previsite.com for more information